

Syncing with the Finance System

RakataCRM can sync invoices with:

- Xero
- QuickBooks
- Sage Line 50

How does the sync work?

Once an invoice is created at a agreed time the system will sync all invoices into your Accounts system of choice. When the sync scheduler runs it will sync all invoices that are set to Yes for the sync.

The screenshot displays the RakataCRM interface. The top navigation bar includes tabs for INVOICES, SCHEDULER, STOCK & EQUIPMENT, CRM, CONFIGURATION, VEHICLES, and ALL. A sidebar on the left lists various functions like 'Create Invoice', 'View Invoices', 'Import', and 'Timeline Diary'. The main content area shows an invoice record titled '-CALL OUT - HEATERS NOT WORKING-40532-23042024'. The 'ACTIONS' tab is selected, showing fields for Title, Quote Number, Due Date, Assigned to, Description, Nominal Code, Invoice Number, and Quote Date. The 'Sync to Xero' checkbox is checked, and a red box highlights it with a red arrow pointing to a text box that reads 'Invoices will attempt to sync invoices if the Sync to option is set to YES'. Below the invoice details, there are sections for 'RELATED TO THE SITE LOCATION' and 'INVOICE TO'.

NB: The scheduler to run the sync can be configured to run at various times of the day. For example some only run the sync at 6pm each day. This provides time to make any adjustments to invoices during the working day. Other sync every hour or less.

Invoice Creation Sync Reponse

Once the invoice is synched within the Accounts system the invoice record will be updated with a reponse text to confirm the invoice was synced. Details can be found in the Panel called "Import

Detail". This will show response text and any other relevant information specific to that the Accounts system you are using.

SAGE IMPORT DETAIL

Invoice Imported into Xero?:No

Date Invoice created in Sage:

Xero Invoice Number:

Sage response text:

Update Invoice Paid Status

The system will daily request an Invoice status from the Account system to check if the Invoice is marked as paid or part paid. As soon as the invoice is marked as Paid (and the update scheduler has run - typcially once a day) within your Accounts system the invoice within Rakata CRM will also be marked as paid.

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