

Syncing with the Finance System

RakataCRM can sync invoices with:

- Xero
- QuickBooks
- Sage Line 50

How does the sync work?

Once an invoice is created at a agreed time the system will sync all invoices into your Accounts system of choice. When the sync scheduler runs it will sync all invoices that are set to Yes for the sync.

The screenshot displays the 'OVERVIEW' tab for an invoice. The 'Sync to Xero' field is highlighted with a red box and contains the value 'Yes'. A red arrow points from a text box to this field. The text box contains the text: 'Invoices will attempt to sync invoices if the Sync to option is set to YES'. Other fields visible include Title, Quote Number, Due Date, Assigned to, Description, and Nominal Code.

NB: The scheduler to run the sync can be configured to run at various times of the day. For example some only run the sync at 6pm each day. This provides time to make any adjustments to invoices during the working day. Other sync every hour or less.

Invoice Creation Sync Reponse

Once the invoice is synched within the Accounts system the invoice record will be updated with a reponse text to confirm the invoice was synced. Details can be found in the Panel called "Import

Detail". This will show response text and any other relevant information specific to that the Accounts system you are using.

SAGE IMPORT DETAIL			
Invoice Imported into Xero?:	No	Date Invoice created in Sage:	
Xero Invoice Number:			
Sage response text:			

Update Invoice Paid Status

The system will daily request an Invoice status from the Account system to check if the Invoice is marked as paid or part paid. As soon as the invoice is marked as Paid (and the update scheduler has run - typically once a day) within your Accounts system the invoice within Rakata CRM will also be marked as paid.

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