

Create a PO via the Andriod App

If an engineer is authorised to create POs ([Set Employee parameters](#)) via the Andriod APP they can create POs by clicking the create PO button.



Vehicle Check



Create PO



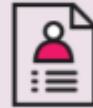
My Jobs



Create Expense



My Expenses



Profile



My POs



Previous Jobs



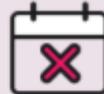
End Day



Previous
Vehicle Check



Company
Comms



Off-Job



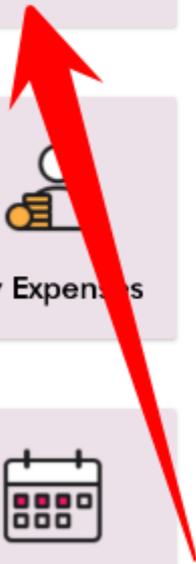
Daily Time
Events



Vehicle
Accident Report



Public
Documents



RakataCRM M&E App Version : 4.179

Complete the PO details.



Create Trade PO

Zach demo

PO Number

22898

PO name

Select Job



Select Supplier



Delivery Date



CREATE TRADE PO

Ex-VAT - £ Price EX VAT (£)

Dolibarr Sales Order ID

Dolibarr Sales Order ID

Enter note

Top Tip: Engineers are forced to take a photo of the receipt/note from the supplier in addition to other required fields. This will help when matching the purchase invoice that gets sent from the suppliers.

Revision #4

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