

Booking an Engineer (Location Timing)

Once you are ready to undertake the work agreed it is time to book engineers to attend the job and undertake the work. To do within the job click on the Location Timings tab.

Location Timings > Create Location Timing

Tip: There is NO limit to the number of location timings and how you want to use them is upto you. You could create a different location timing for each engineer every day or a group engineers together and create create a single location timing over a number of days.

The screenshot shows the SugarCRM interface for a 'DEMO QUOTE JOB'. The top navigation bar includes tabs for JOBS, SCHEDULER, STOCK & EQUIPMENT, CRM, CONFIGURATION, VEHICLES, and ALL. The left sidebar lists various job-related actions like 'Create Jobs', 'View Jobs', 'Import', 'Job Report (BW)', 'Timeline Diary', 'Grid Diary', 'Export Payroll Data', 'Vehicle Tracker', 'Export P&L Report', 'Job Meeting & Invoice report', and 'Employee Day View'. The main content area has a tabbed interface with 'BASIC', 'Location/Timing', 'Worksheets', 'Attachments', 'Appointments', 'Financials', 'POs', 'P & L', 'T/S', 'Expenses', and 'ACTIONS'. The 'Location/Timing' tab is selected and highlighted with a red circle and arrow labeled '1'. The 'ACTIONS' tab contains a 'Create Location Timing' button, which is also highlighted with a red circle and arrow labeled '2'. Below the tabs, there are sections for 'ACTIVITIES', 'HISTORY', 'MEETINGS', 'EMERGENCY LIGHTING (TEST CERT)', 'INTEGRAL REPORT SHEET', and 'SMS HISTORY'. The bottom of the page shows a 'JOB STATUS' legend with various colors and a footer with copyright information and server response time.

Set the parameters for the Location Timing and click submit

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